August 6, 2015

Dear Students, Parents, and School Personnel,

As we begin the 2015-2016 school year, the top priority of the Danville Public Schools is to ensure that our schools are safe and orderly and that the learning environment is not disrupted. We are offering many choices for students in order to provide a challenging, exciting, and personalized education. Our goal is for all students to reach their full potential.

All students are expected to attend school regularly to enable them to master the Virginia Standards of Learning (SOLs). State law requires the school division to take affirmative action regarding truant students. If a parent fails to comply with the requirements in the *Standards for Student Conduct*, or fails to ensure that his or her child is regularly attending school, the School Board may ask the Juvenile and Domestic Relations court to proceed against that parent in accordance with the requirements of the law according to the *Code of Virginia*.

The Danville School Board is committed to maintaining well-disciplined schools. For serious discipline violations, juveniles may be prosecuted as adults. State and federal law provide that possession of a firearm or weapon, or the use of any instrument in a threatening manner, or the possession/use of drugs may result in a mandatory expulsion. We expect students to follow these and other rules and regulations in the Danville Public Schools' *Standards for Student Conduct*, which will be fairly and consistently enforced.

Please read the attached information and discuss it with your child or children.

Return the signed parental receipt form to the school.

ANVILLE SCHOOL BOARD

Philip Campbell

Philip Campbell

Sharon Dones

Steven Gould

O. Renee Hughes

Edward C. Polhamus, Jr.



#### Office of the Superintendent

341 Main Street, Suite 100 – P.O. Box 9600 – Danville, Virginia 24543 Phone: 434-799-6434 Ext 235 – Fax 434-799-5267

#### August 2015

#### Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Danville Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Danville Public Schools may disclose appropriately designated "Directory Information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Danville Public Schools to include this type of information from your child's education records in certain school publications. Examples of directory information include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

#### Examples of Personal Identification items include:

- · Videos or photographs taken on school property for publication in school magazines and annuals;
- · Videos or photographs taken at school sponsored events, such as football games, pep rallies, etc.;
- · Videos taken on school buses or by security cameras used for discipline cases and safety related claims; and
- Videos and photographs taken by local news agencies used for newspaper and media stories.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Danville Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing no later than September 30, 2015 by using the form at the end of this letter. Danville Public Schools has designated the following information as directory information: (Note: Danville Public Schools may, but does not have to, include all the information listed below.)

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph

Notification of Rights for Elementary and Secondary Schools

- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- 1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- 2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misteading. Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misteading. They should write the School principal [or appropriate official], clearly identify the part of the record they want changed, and specify why it is inaccurate or misteading. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the right to a hearing.
- 3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

[NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or eligible student of the records request unless it states in its annual notification that it intends to forward records on request. Danville Public Schools will forward the requested records upon request, unless the parent has on file in the student's record a request to be notified.)

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

NOTE: In addition, an institution may want to include its directory information public notice, as required by § 99.37 of the regulations, with its annual notification of rights under FERPA.]

#### Footnotes:

1. These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.

STUDENT RECORDS NOTICE

Personally identifiable information (directory information) may include some or all of the following: Name of student in attendance or no longer in attendance, address, date & place of birth, birth pertificate serial number, telephone number, videos or photographs, dates of attendance, participation in extracurricular activities, such as clubs and for sports, height and weight, awards and honors received and other similar information. In addition, there are times when the media may wish to use your child's picture or interview your child in public media coverage of school events or activities.

t you <u>DO NOT</u> want the school to release directory information or personal identification information about your child's principal within fifteen (15) working days.

REFUSAL OF PERMISSION FORM SCHOOL YEAR 2015-2016								
Fo: Principal of	(name of school)							
łe:								
do not give permission for the release of directory information concerning my of								
DateParent's Signature								
	verage of school events or activities or for my child to be interviewed by the media.							
DateParent's Signature								
OTE: IF YOU DO NOT RETURN THIS FORM SIGNED AND DATED IT WILL	BE ASSUMED THAT YOU DO NOT OBJECT TO THE RELEASE OF DIRECTORY INFORMATION ON YOUR SED IN WRITTEN OR PUBLISHED MATERIAL INCLUDING PROMOTIONAL MATERIALS AND WEBSITES.							

#### Protection of Pupil Rights Amendment (PPRA)

he Protection of Pupil Rights Amendment (PPRA) is a federal law that affords certain rights to parents of minor students with regards to surveys that ask questions of a personal nature. Briefly, the aw requires that schools obtain written consent from parents before minor students are required to participate in any U.S. Department of Education funded survey, analysis, or evaluation that reveals domination concerning the following areas:

- 1. Political affiliations:
- 2. Mental and psychological problems potentially embarrassing to the student and his/her family.
- 3. Sex behavior and attitudes:
- Illegal, anti-social, self-incriminating and demeaning behavior.
- Critical appraisals of other individuals with whom respondents have close family relationships;
- Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- Religious practices, affiliations, or beliefs of the student or student's parent"; or
- 8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.)

he No Child Left Behind Act of 2001 contains a major amendment to PPRA that gives parents more rights with regard to the surveying of minor students, the collection of information from students a marketing purposes, and certain non-emergency medical examinations. In addition, an eighth category of information (\*) was added to the law.

ou may read more about the specific changes to the law by visiting this website, www.ed.gov/offices/OM/ipco/ppra/index.html

#### Sex Offender and Crimes Against Minors Registry.

The Sex Offender and Crimes Against Minors Registry program is statutorily provided through Chapter 9, of Title 9.1 of the Code of Virginia. The registry, including the Public Notification Database, is based on the Virginia Assembly's decision to facilitate access to publicly available information about persons convicted of specified violent and sexual offenses. The Virginia State Police has not considered or assessed the specific risk of re-offense with regard to any individual prior to his or her inclusion within the registry, and has made no determination that any individual included in the registry is currently dangerous. The main purpose of providing this data on the internet is to make the information more easily available and accessible, not to warn citizens about any specific individual.

The Sex Offender and Crimes Against Minors Registry web site address is http://sex-offender.vsp.virginia.gov/sor/?

#### PARENTAL STATEMENT OF RECEIPT OF NOTICE OF REQUIREMENTS OF VA. CODE §22.1-279.3 AND THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (20 U.S.C. § 1232G; 34 CFR PART 99)AND THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA) AND

## DANVILLE PUBLIC SCHOOLS 2015-2016 Standards for Student Conduct

Student Na	Name:(Please Print)	
School:		
l ack	acknowledge:	,
1.	receipt of the City of Danville School Board's Standards for Stude understand that printed therein is Section 22.1-279.3 of the Code of Responsibility and Involvement Requirements" and the City of Danville student attendance policy. I have reviewed the contents.	Virginia, "Parent
2.	receipt of information regarding the Family Educational Rights and Priva and the Protection of Pupil Rights Amendment (PPRA).	cy Act (FERPA)
3.	that signing below only signifies receipt and review of the Standards for Standards for Standards and Privacy Act (FERPA) and the Protection Amendment (PPRA); and, furthermore, that by signing this statement of waiving, but expressly reserving, my rights protected by the constitution United States or the Commonwealth of Virginia, and my right to express difference the school's or school division's policies or decisions.	n of Pupil Rights receipt, I am-not s or laws of the
SL	To meet federal funding guidelines, Danville Public Schools survey its students. If you do not want your child to take poduministered by Danville Public Schools, you may sign an opic is available in the main office of your child's sca	urt in any survey ot-out form which
Parent/Gua	uardian: Date	
Student:	Date	***************************************
Comments:	The state of the s	ones o part in resident hydrocyclessicial system approximate oversex. A

Please sign, date and return to your child's school immediately.



# **Bus Contract**

# THIS FORM SHOULD BE SIGNED AND RETURNED TO SCHOOL WITHIN THE FIRST TEN SCHOOL DAYS

#### FOR PARENT AND GUARDIAN OF ALL STUDENTS

I have read and understand the regulations for students riding the buses and I agree to comply with the regulations. I understand that the school bus is an extension of the school and classroom. All policies, rules, and regulations which apply to students in school also apply on the school bus. I understand that public school transportation is a **not** a **right**, **but** a **privilege** which is provided to my child as long as the provided rules and regulations are followed.

			·
SIGNATURE OF PARENT OR GUARI	DIAN	•	DATE

#### FOR STUDENTS

I have read and understand the regulations for students riding the school buses and agree, as a passenger, to abide by said rules and regulations. I understand that the school bus is an extension of the school and classroom. All policies, rules, and regulations which apply to students in the school also apply on the school bus. I understand that public school transportation is **not** a **right**, **but** a **privilege** which is provided as long as the above rules and regulations are followed.

SIGNATURE OF STUDENT
SCHOOL



# Standards for Student Conduct

2015-2016

REVISED June 2015

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# **Danville Public Schools**

## Standards for Student Conduct

## Purpose and Intent

It is the belief of the Danville School Board that all students have the right to an environment that is safe, drug free and conducive to learning. To that end, student conduct policy sets forth standards for student conduct. The primary objectives of the Standards for Student Conduct are

- 1. To provide standards and guidelines for student behavior;
- 2. To assist each student in becoming a responsible, productive and self disciplined citizen;
- 3. To maintain a safe and orderly environment in the classroom and all other areas of the school.

The Standards for Student Conduct applies to any student who is on school property, who is in attendance at school or at any school-sponsored activity, or whose conduct at any time or place has a direct and immediate effect on maintaining order and discipline in the Danville Public Schools or on the health, safety or welfare of the students or employees of the division. However, for students with disabilities, the procedure of the Individuals with Disabilities Education Act (IDEA) shall be applied.

## Section One

## Rules and Responsibilities

School Board Members, school personnel, parents and students share the responsibility to create and maintain a school environment that is safe and conducive to learning. It is the responsibility of the School Board to adopt policies and regulations. The Superintendent has the responsibility to issue standards of student conduct, including a list of corrective disciplinary actions for violations of the standards. The school principal has the responsibility to enforce the student conduct standards, using reasonable judgment.

Discipline begins in the home, and the school supports families by reinforcing positive and respectful behavior. Each parent has a duty to assist the school in enforcing the Standards for Student Conduct and compulsory school attendance. To that end, parents are expected to maintain regular communications with school personnel. Parents should also bring to the attention of school authorities any problems that affect their student or other students.

Students are expected to attend school regularly, to be on time and to be prepared for class with the appropriate working materials. Students are also expected to demonstrate good citizenship, as they enjoy the rights and fulfill the responsibilities set forth in the student conduct standards.

Students are required to conduct themselves on school buses in a manner consistent with established standards for classroom behavior. Students who become disciplinary problems on school buses shall be reported to the principal by the driver and may have their riding privileges suspended. Also, students are subject to the same disciplinary action as would be prescribed had the misbehavior occurred at school.

#### Code of Virginia §22.1-279.3: Parent Responsibility and Involvement Requirements

- A. Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property, and supportive of individual rights.
- B. A school board shall provide opportunities for parental and community involvement in every school in the division.
- C. Within one calendar month of the opening of school, each school board shall, simultaneously with any other materials customarily distributed at that time, send to the parents of each enrolled student (i) a notice of the requirements of this section, (ii) a copy of the school board's standards of student conduct, and (iii) a copy of the compulsory school attendance law. These materials shall include a notice to the parents that by signing the statement of receipt, parents shall not be deemed to waive, but to expressly reserve, their rights protected by the constitutions or laws of the United States or the Commonwealth and that a parent shall have the right to express disagreement with a school's or school division's policies or decisions. Each parent of a student shall sign and return to the school in which the student is enrolled a statement acknowledging the receipt of the School Board's **Standards for Student Conduct** and the notice of the requirements of this section. Each school shall maintain records of such signed statements.
- D. The school principal may request the student's parent to meet with the principal or his/her designee to review the School Board's standards of student conduct and the parent's responsibility to participate with the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress.
- E. In accordance with §22.1-277 of the Code of Virginia, the school principal may notify the parents of any student who violates a School Board policy when such violation could result in the student's suspension, whether or not the school administration has imposed such disciplinary action. The notice shall state (i) the date and particulars of the violation, (ii) the obligation of the parent to take actions to assist the school in improving the student's behavior, and (iii) that, if the student is suspended, the parent may be required to accompany the student to meet with school officials.

F. No suspended student shall be admitted to the regular school program until such student and his/her parent have met with school officials to discuss improvement of the student's behavior, unless the school principal or his/her designee determines that readmission, without parent conference, is appropriate for the student.

Upon the failure of a parent to comply with the provisions of this section, the School Board may, by petition to the juvenile and domestic relations court, proceed against such parent for willful and unreasonable refusal to participate in efforts to improve the student's behavior.

#### **Attendance Regulations**

## Truancy

Regular school attendance is important to the academic progress of students and the development of a healthy school environment. For this reason parental support of school attendance is both expected and required. All students age 5-18 shall attend school regularly as set forth in §22.1-254 of the Code of Virginia. Non-compliance with the state law will lead to disciplinary action by the principal and, when necessary, by the Danville City School Board or its designee.

School Board policy requires that a student who has been absent bring a note from a parent to school the first day of the student's return that states the reason for the absence. If a parent/student knows in advance of an impending absence, the student may provide the note prior to the absence. The only excuses for absences that shall be deemed acceptable are:

- 1. Illness (if over two days, may require a note from the doctor);
- 2. Required court appearance;
- 3. Death in the family;
- 4. Religious holiday;
- 5. Field trips and school authorized activities; and
- 6. Extenuating circumstances which are determined by the school administration:
- \*Any absence that does not meet the above definitions will be unexcused.
- \* Letters will be mailed at 3 and 5 unexcused absences.
- \* Parents and students will be referred to the Truancy Response Team after the sixth unexcused absence.

## Teacher Removal of Students from Class

Teachers shall have the initial authority to remove students from class for disruptive behavior that interrupts or obstructs the learning environment if the situation meets the following criteria:

1. Removal of the student from the class is necessary to restore a learning environment free from interruptions and obstructions caused by the student's behavior.

- The removal of the student occurs only after teacher or administrative interventions
  have failed to end the disruptive behavior. However, nothing shall preclude the
  immediate removal of a student for behavior that might warrant suspension from
  school.
- 3. The removal of a student is an appropriate response to student behavior that is a violation of the Standards for Student Conduct.
- Written notice of the student's behavior and removal from class is given to the parent by the teacher on a form provided by the school administration. Written notification shall include student's behavior and the opportunity to meet with the teacher and school administration to discuss student's behavior and possible consequences.

### **Disruptive Behavior**

Students are entitled to a learning environment free of unnecessary disruption. Any physical or verbal disturbance that interrupts or interferes with teaching and orderly conduct of school activities is prohibited. While this list is not intended to be all-inclusive, the following acts illustrate disruptive behavior.

- A. Student Dress: Clothing such as see-through shirts, pants or dresses, scanty attire and apparel that distracts others from the educational process is prohibited. No attire that is representative of gang affiliation is allowed on any school property or at any school activity.
- B. Inappropriate literature or illustrations: Inappropriate literature, illustrations, or text messages that are pornographic, obscene or that disrupts the educational process are prohibited. Included are inappropriate student expression, distribution of non-authorized literature and legal and/or illegal assembly when any of these activities cause a disruption. Internet viewing of pornographic, obscene or violent graphics is also prohibited.
- Cell Phones/Beepers/Headphones: During the school day, use of any type electronic or mechanical device is governed by division and school policy. This shall include but is not limited to pagers, beepers, cellular phones, digital cameras, boom boxes, iPods, Walkmans, Gameboys or other electronic games. If instruction is disrupted, these items will be confiscated by the school administration and maintained for the duration of the disciplinary process. Virginia Code §22.1-279.6 authorizes School Boards to regulate communication devices on school property and at school functions.
- D. Hazing: No student will recklessly and intentionally endanger the health or safety of a student or students or inflict bodily harm on a student or students as a condition

for either admission into or continued membership in a club, organization, association or student body. In addition to any disciplinary consequences which may be imposed, a student who engages in hazing may be subject to criminal prosecution pursuant to Section §18.2-56 of the Code of Virginia. The principal of any school at which hazing causes bodily injury shall report the hazing to the Commonwealth's Attorney.

E. Bullying/Cyber-bullying: Students will not bully another student or group of students either individually or as part of a group. Prohibited conduct includes but is not limited to physical intimidation, taunting, name-calling or insults. Verbal conduct or text messages consisting of comments regarding a person's race, gender, religion, sexual orientation, physical abilities or characteristics or that of a person's associates intended to harm, intimidate, or humiliate shall not be tolerated.

Students shall not engage in conduct that is intended to be disruptive of any school activity, function, or process of the school, nor shall they engage in any activity that is dangerous to the health or safety of students or others.

## Self-Defense

Cases for which self-defense is claimed must meet the following criteria:

- A. the student must not have provoked or behaved in a manner to cause the incident;
- B. the student must have had reasonable fear of danger or harm; and
- C. the student used no more force than needed for protection from the threatened harm.

All incidents should be reported immediately to school officials. When a claim of self-defense is presented, the administrator shall allow the student to present his/her version of what occurred and review the circumstances and relevant information from others about the incident, including previous relationships and interaction between the students involved. Findings from the review of all relevant information should be considered in determining appropriate corrective disciplinary action.

Claims of self-defense do not constitute a valid defense against possession or use of a weapon on school property or at any school sponsored activity.

## Search and Seizure

School authorities reserve the right to search lockers, desks or facilities as well as individuals and their belongings, cell phones and any removable memory cards contained therein, when there are reasonable grounds for believing that items that may violate the law or school policy and regulations or that may be harmful to the community will be found. School authorities may use metal detectors for both random and reasonable suspicion searches. In an effort to ensure that

each school maintains a safe learning environment, police dogs may be brought onto school property to search school premises, including but not limited to lockers, desks, book bags, instrument cases, handbags and vehicles parked on school property. Any articles that violate the law or school rules or are used to violate the law or school rules may be confiscated, and appropriate disciplinary action may be taken.

### Sportsmanship

Danville Public Schools expects sportsmanship to be demonstrated at all times, by players and spectators. Sportsmanship can be defined as fair and decent conduct, including observance of rules of fair play, respect for others, and graciousness in losing.

Student spectators should refrain from the following unacceptable behaviors, including but not limited to:

- entering the playing field or team areas before, during, or after a contest;
- taunting of opposing team members, coaches, or cheerleaders;
- threats of violence against any representative of the opposing team;
- harassment of fans of the opposing team;
- throwing anything at anyone;
- · vulgar, profane, or defamatory language directed at anyone;
- racist, sexist, or ethnic comments directed at anyone;
- actions intending to provoke reaction from participants or spectators;
- actions designed to interfere with a student-athlete's ability to compete; and
- failure to obey requests from game officials or school officials.

Student spectators from Danville Public Schools will be held accountable for their sportsmanship by the school administrators. Actions demonstrating a lack of sportsmanship may be disciplined by administrators in accord with the Standards for Student Conduct. In particular, if any two administrators agree that a student spectator has demonstrated a willful lack of sportsmanship, the administrators may have the student removed immediately from the site of the athletic contest. Actions demonstrating a lack of sportsmanship may be disciplined by administrators through such actions as short-term or long term suspensions from future athletic events.

## **Cell Phones**

#### **Elementary School Policy**

Elementary students may not have cell phones on school property or on a school bus.

#### Middle School Policy

During the school day, student cell phones must be turned off and left in a locker or kept out of sight in a purse or book bag. A student who uses a cell phone during a testing situation will have the cell phone confiscated and receive a disciplinary referral for Cheating (Code 3-19 under the Standards for Student Conduct).

First Offense Cell Phone Confiscated and Parent Conference Second Offense Cell Phone Confiscated, Parent Conference, and

2 Day In-school suspension

Third Offense Cell Phone Confiscated, Parent Conference, and

3 Day Out-of-school suspension

Fourth Offense Cell Phone Confiscated, Parent Conference, and

5 Day Out-of-school suspension

Fifth Offense Cell Phone Confiscated, Parent Conference, and

5 Day Out-of-school suspension

The refusal to surrender a cell phone at the request of a school administrator shall result in the charge of failing to follow directions with a minimum consequence of a three day out-of-school suspension in addition to other consequences forthcoming from the violation of the cell phone policy. In the event the appropriate consequence exceeds the 10-day suspension authority of the school administrator, a recommendation for a long-term suspension may be considered. Confiscated phones are to be safeguarded by the school administrator and returned to a parent or legal guardian upon the parent or legal guardian's request in person.

#### **Secondary School Policy**

Cell phones may be used at limited times during the school day as prescribed by the school. The school policy shall be posted on its web site and in one or more common areas accessible by students. Possessing a cell phone by a student on school grounds is a privilege and not a right. The school division and the school retain the authority to ensure the proper use of phones. Students are responsible for the care, security, and use of their phones. Cell phones may not be used during class time. Cell phones must be off during class and not on vibrate. Cell phones are to be placed in a pocket, purse, backpack, or belt holster during class, never in the hand or on the desk. No headphones or wireless ear pieces are to be used. Students may not bring cell phones into SOL, PSAT/SAT, or any standardized test areas as announced by the school administration. A violation of a cell phone policy during a testing situation may result in an additional charge of cheating.

The refusal to surrender a cell phone at the request of a school administrator shall result in the charge of failing to follow directions with a minimum consequence of a three day out-of-school suspension in addition to other consequences forthcoming from the violation of the cell phone policy. In the event the appropriate consequence exceeds the 10-day suspension authority of the school administrator, a recommendation for a long-term suspension may be considered. Confiscated phones are to be safeguarded by the school administrator and returned to a parent or legal guardian upon the parent or legal guardian's request in person. Failing to comply with

consequences arising from a violation of the cell phone policy will result in an additional charge of insubordinate (Level 3) behavior.

#### Violations of the Secondary Cell Phone Policy

First Offense Confiscation, warning, and parent contact

Second Offense Confiscation, parent contact, and 2 days of In-School Suspension
Third Offense Confiscation, 3 days Out-of-School Suspension, and parent contact

Fourth Offense Confiscation, 5 days Out-of-School Suspension, and parent

conference

Fifth Offense Confiscation, 5 days Out-of-School Suspension, parent contact, and

loss of privilege for the remainder of the year

## Video Graphic or Still Images

Students are prohibited from taking video graphic or still images of a person who is undressed or partially undressed. Violators may be subject to disciplinary action up to and including expulsion. Under Virginia Code § 18.2-386.1, this act is a misdemeanor if the victim is an adult, and a felony if the victim is under 18 years of age.

# Section Two

#### **Violations**

## **Disciplinary Violations**

In any situation where a violation of this code is alleged, the principal or his/her designee must (a) provide the student with notice of the alleged offense, (b) hear the student's explanation, and (c) if deemed necessary by the principal, further investigate the matter.

## Prosecution as Adults

Certain violations that must be reported to law enforcement agencies may subject the student to prosecution as an adult whenever a student is fourteen (14) years of age or older in accordance with §16.1-269.1 of the Code of Virginia.

## **Bus-related Conduct**

Students are required to conduct themselves on school buses in a manner consistent with established standards for classroom behavior. Students who become disciplinary problems on school buses shall be reported to the principal by the driver and may have their riding privileges suspended. Students are also subject to the same disciplinary action as would be prescribed had the behavior occurred at school.

## **School Bus Conduct Policy**

Students who have the opportunity to ride Danville Public Schools buses may do so as long as they display behavior that is reasonable and safe. Danville Public Schools strives to provide a safe and pleasant bus ride for all students. Students choosing to follow unacceptable or unsafe behavior will face a temporary or permanent loss of bus riding privileges. *Riding a school bus is a privilege, not a right*. The bus driver has the responsibility to ensure safe conduct on the bus. While a driver cannot see everything that happens, they will report what they do see to the principal of the school for review and a determination of disciplinary action. All bus drivers have the authority to assign seats, give students direction to avoid inappropriate behavior, and to move students to other seats if necessary to maintain a safe bus ride. The responsibility for student supervision begins when the student boards the bus and concludes when the student leaves the bus at the end of the day. To help students, parents, and guardians understand expectations and consequences, Danville Public Schools is providing this policy for your benefit.

The Bus Infractions and Consequences listed may not include every type of incident that may be considered a safety violation while riding a school bus. The principal of the school will have the right to investigate any type of behavior issue that is safety related and assign the appropriate consequence when necessary, even though it may not be stated in the listings provided.

Referrals are cumulative. Example: A student has two moderate referrals on record and receives a serious referral as a third referral. Consequences would be determined as if the student had committed a third serious offense; or if the student had three moderate offenses on record and committed a fourth offense considered serious, the consequence would be the same as a fourth serious referral offense.

Mandatory parent conferences with the school principal, or designee, must be attended by the parent when provided appropriate prior notification. Failure by a parent, or guardian, to attend the scheduled conference will confer an implied agreement with the decision made by the school administrator or the school division. The school administrator, or school division, may withhold reinstating riding privileges until the mandatory parent conference is completed.

A Bus Contract will be provided to all parents and guardians. The contract must be signed by the parent or guardian, and the student, indicating they have read the policy and understand the listed offenses and consequences. Failure to sign and return the contract will result in a suspension of riding privileges until the signed contract is returned and filed at the school.

Danville Public Schools is happy to provide transportation service to you and your children. We appreciate your willingness to read, understand, and abide by our School Bus Conduct Policy.

## **Moderate Infractions and Consequences**

Any Body parts outside of the bus

Inappropriate dress or clothing

Inappropriate language Inappropriate affection

Inappropriate actions toward another

student

Getting on/off at the wrong bus stop

Late to the bus stop Lying down in the seat

Legs in the bus aisle

Littering on the bus

Pushing or shoving on buses

Riding the wrong bus

Turning around in the seat

Verbal confrontation between

students

Writing on bus seats

Yelling or shouting on the bus

1st referral: warning to 3 day bus suspension

2<sup>nd</sup> referral: 5 day bus suspension

3<sup>rd</sup> referral: 10 day bus suspension. Mandatory parent conference

before restoring bus privilege

4<sup>th</sup> referral: 20 day bus suspension. Mandatory parent conference

before restoring bus privilege

5<sup>th</sup> referral: 30 day to rest of the year bus suspension. Mandatory

> parent conference and possible conference with Chief Instructional Officer before restoring bus privileges

School Administrator will also refer to the Student Code of Conduct to determine if additional school consequences are warranted.

# Serious Infractions and Consequences

Abusive Language, Profanity

Disrespectful behavior toward driver

Excessive mischief - Horseplay

Fighting between two or more students

Failing to follow a reasonable directive

Hitting a student

Inappropriate actions toward a motorist

Inappropriate removal of clothing

Jumping over seats

Moving while bus is in motion

Obscene gestures

Opening emergency door or exits

Repeated verbal or physical abuse at

a targeted person or persons

Shooting projectiles

Spraying aerosols

Stealing

Striking matches or lighter

Throwing objects on or out of bus

Use of a laser pointer Use of a blinding device

Vandalism

Verbally threatening a person

1st referral: 5 - 7 day bus suspension. Mandatory parent

conference before restoring bus privilege

2<sup>nd</sup> referral: 10 day bus suspension. Mandatory parent conference

before restoring bus privilege

3<sup>rd</sup> referral: 15 day bus suspension. Mandatory parent conference

before restoring bus privilege

4<sup>th</sup> referral: 30 day to rest of the year bus suspension. Mandatory

meeting with principal and possible conference with the Chief Instructional Officer before bus privileges are

restored

School Administrator will also refer to the Student Code of Conduct to determine if additional school consequences are warranted.

# **Severe Infractions and Consequences**

Discharging of firecracker or any explosive device
Lighting of flammable liquids or sprays
Possession and/or distribution of drugs or alcohol
Possession and /or use of tobacco products or electronic cigarettes
Possession of drugs or drug paraphernalia
Possession of a weapon
Severe safety violations
Sexual assault or sexual misconduct
Use of pepper spray
Violent assault

## 1st referral:

Immediate removal from the bus and immediate notification to the Superintendent of Schools or designee. Determination of subsequent disciplinary action will be decided following discussion among school division administrators.

#### Level 1 - Minor Violations

Level 1 violations are minor acts or misconduct which interfere with the orderly operation of the classroom, a school function, extra-curricular/co-curricular program or approved transportation.

#### Level 1 Violations

Local Code	State Code	Elementary Schools	Local	State Code	Middle Schools	Local Code	State Code	High Schools
1-1	DSC	Classroom /School_Disruption / School Environment	1-1	D5C	Classroom /School Disruption / School Environment	1-1	D5C	Classroom /School Disruption / School Environment
1-2	SIV	Dress Code	1-2	SIV	Dress Code	1-2	StV	Dress Code
1-3	S2V	Giving False Information				i.		
1-25	T2C	Technology Violation	1-25	TZC	Technology Violation	1-25	T2C	Technology Violation
1-5	AIT	Tardiness	1-5	A1T	Tardiness	1.5	A1T	Tardiness
1-6	A1T	Attendance Offense	1-6	ATT	Attendance Offense	1-6	A1T	Attendance Offense
1-8	Dec	Failing to Follow Directions	ļ			Ì		
1-9	<b>S2V</b>	Cheating	<b>[</b>					
1-47	S3V	Sportsmanship Violation	1-47 1-50	\$3V \$2V	Sportsmanship Violation Misrepresentation	1-47	S3V	Sportsmanship Violation

#### **Corrective Actions/Interventions**

Local Code	State Code	<b>Elementary Schools</b>	Loca! Code	State Code	Middle Schools	Local Code	Stale Code	High Schools
C1		Student Reprimand	C1		Student Reprimand	Ci		Student Reprimand
C2		Parent Contact	C2		Parent Contact	C2		Parent Contact
C3		Parent Conference	C3		Parent Conference	C3		Parent Conference
C4		Counseling	C4		Counseling	C4		Counselina
CS		Withdrawal of Privileges	Ç5		Withdrawal of Privileges	C5		Withdrawal of Privileges
C6		Detention	C6		Detention	C6		Detention
C7		Behavior Contract	C7		Behavior Contract	C9		In-school Suspension

#### **Disciplinary Consequence**

#### **All Schools**

Parent Contact and warning of future consequences including but not limited to a referral to Level 2 disciplinary action for repeated offenses.

#### Level 2 - Intermediate Violations

Intermediate acts of misconduct may include repeated minor acts of misconduct previously identified. They may also include repeated acts of misconduct and acts directed against persons or property, if such acts do not seriously endanger the health or safety of others.

Level	2	Viol	al	tions
	M	iddle	S	chools
_				

			_	•	2010111111111111			
Local Code	State Code	Elementary Schools	Local Code	State Code	Middle Schools	Local Code	State Code	High Schools
R+Code	Code	Repeat of Level 1 Offenses	R+ Com	VOUL	Repeat of Level 1 Offenses	PH- Cecin		Repeat of Level 1 Offenses
		(10,000,00,000,000,000	2-3	S2V	Giving False Information	2-3	52V	Giving False Information
2-4	D3C	Disorderly Conduct /				ŀ		
		Insubordinate			· ·			
2-7	FIT	Verbal Confrontation	2-7	F1T	Verbal Confrontation	2-7	FIT	Verbal Confrontation
			2-8	DC8	Failing to Follow Directions	2-8	DBC	Failing to Follow Directions
			2-9	S2V	Cheating	1		
2-101	G18	Gambling	2-10	G1B	Gambling	2-10	G18	Gambling
2-11	VAI	Vandalism	2-11	VAT	Vandalism	2-11	VA1	Vandalism
2-25*	T4C	Technology Violation	2-25	T4C	Technology Violation	2-25	T4C	Technology Violation
2-15	D&C	Profane / Obscene / Abusive	2-15	D6C	Profane / Obscene/ Abusive	2-15	D6C	Profane / Obscene/ Abusive
		Language / Actions/ Materials		F.2	Language / Actions/ Materials			Language / Actions/ Materials
2-16	FtT	Physical Confrontation	2-16	F1Υ	Physical Confrontation			Possession of Contraband /
2-17	C3M	Possession of Contraband / Electronic Devices	2-17	СЗМ	Possession of Contraband / Electronic Devices	2-17	СЗМ	Electronic Devices
2-18	C2M	Use of Communication Devices	2-18	CZM	Use of Communication Devices	2-18	C2M	Use of Communication Devices
2-21	S2V	Forgery	2-19	SZV	Failure to Report to Detention	2-19	S2V	Failure to Report to Detention
2-22	Tät	Tobacco Products/Electronic Cigarettes Offense	2-22	TB1	Tobacco Products/ Electronic Cigarettes Offense	2-22	TB1	Tobacco Products/Electronic Cigarettes Offense
2-23	HR1	Harassment			_			-
2-24	D1C	Disrespectful Behavior	2-24	D1C	Disrespectful Behavior	2-24	DIC	Disrespectful Behavior
2-48	A1T	Away without Permission	2-48	A1T	Away without Permission	2-46	A1T	Away without Permission
2-49	TH1	Misappropriation of Property	2-49	TH1	Misappropriation of Property	2-49	TK1	Misappropriation of Property
					•	2-50	SZV	Misrepresentation
2-51	Tit	Making a Threat/Intimidation	2-51	TI1	Making a Threat/Intimidation	2-51	" TI1	Making a Threat/Intimidation

#### **Corrective Actions/Interventions**

Local Code	State Code	Elementary Schools	Locat Code	State Code	Middle Schools			High Schools
C6		Detention	C8		Detention	C6		Detention
C7		Behavior Contract	C7		Behavior Contract	Ì		
C8		Work Detail	C8		Work Detail	Св		Work Detail
U6		(related to offense)	L 00		(related to offense)	L'S		(related to offense)
C4		Counseling	C9		In-school Suspension	C9		In-school Suspension
C9		Time Out/In-school						·
53		Suspension						
C10		Suspension from Bus	540	Suspension from Bus		Suspension from Bus		
019		(1-10 days)	O (d		(1-10 days)	1 0.00		(1-10 days)
G12 02	na	Suspension from School (1-10 days)	C12	ΩŽ	Suspension from School	C12	02	Suspension from School
	· vr		1/1/2	147	(1-10 days)	CIZ VI	Vά	(1-10 days)

## **Disciplinary Consequences**

#### All Schools

- · Parent Conference or Contact
- · Warning of future consequence including but not limited to a referral to Level 3 disciplinary action for repeated offenses.
- · Age of student to be considered

## Level 3 - Major Violations

Level 3 violations are major acts of misconduct. They include but are not limited to repeated acts of misconduct, serious disruptions of the orderly conduct of school, threats to the health, safety and property of self or others, and other serious acts of misconduct.

#### Level 3 Violations

Local Code	State Code	Elementary Schools	Local Code	State Code	Middle Schools	Local Code	State Code	High Schools
H∔code		Repeat of Level 2 Offenses	Pi+Code		Repeat of Level 2 Offenses	U+∞•		Repeat of Level 2 Offenses
		,	3-4	DC3	Disorderly Conduct /	3-4	DC3	Disorderly Conduct / Insubordinate
						3-9	S2V	Cheating
3-12	VA1	Destruction of Property	3-12	VA1	Destruction of Property	3-12	VA1	Destruction of Property
3-14	THI	Theft	3-14	TH1 TH2	Theft	3-14	TH1 TH2	Theft
	TH2			171		3-16	FIT	Physical Confrontation
			ĺ			3-20	H1Z	Hazing
			3-21	S2V	Forgery	3-21	\$2V	Forgery
			3-23	HR1	Harassment	3-23	HAT	Harassment
3-25	T3C	Technology Violation	3-25	T3C	Technology Violation	3-25	T3C	Technology Violation
			3-26 3-27	53V TR1	Currew Violation	3-26 3-27	S3V TR1	Curtew Violation Trespassing
		Possession of Drug	3-27		Trespassing Possession of Drug			Possession of Drug
3-28	D11	Paraphernalia	3-28	D11	Paraphernalia	3-28	D11	Paraphemalia
3-29	FA2 BA4	Fighting	3-29	FA2 BA4	Fighting			•
3-30	EX1	Extortion	9-30	EX1	Extertion			
3-31	W9P	Possession of Fireworks	3-31	W9P	Possession of Fireworks			
3-32	SX7	Sexual Offense (without force)	3-32	SX7	Sexual Offense (without force)	3-32	SX7	Sexual Offense (without force)
3-33	BU1 BU2	Bullying / Cyber-bullying	3-33	BU1 BU2	Bullying / Cyber-bullying			
3-34	GA1	Gang Related Activities	3-34	GA1	Gang Related Activities	3-84	GA1	Gang Related Activities Sexual Harassment
3-45	S3V	Instigating	9-35 3-45	SXO S3V	Sexual Harassment Instigating	3-35 3-45	SX0 S3V	Sexual Harassment Instigating
3-41	AL1	Possession/Use/ Influence of Alcohol	3-10	534	nisilyaany	0.13		нындаму
3-43	S3V	Throwing Projectiles	3-43	S3V	Throwing Projectiles	3-43	S3V	Throwing Projectiles
3-46	ST1	Stalking	3-46	ST1	Stalking	3-46	ST1	Stalking
			Cor	rective	Actions/Interventions			
Local Code	State Code	Elementary Schools	Local Code	State Code	Middle Schools	Local Code	State Code	High Schools
C4 C7		Counseling Behavior Contract	C7		Behavior Contract			
C9		Time-Out/in-school Suspension	C9		In-school Suspension	C9		In-school Suspension
C10		Suspension from Bus (1-10 days)	°C10		Suspension from Bus (1-10 days)	C10		Suspension from Bus (1-10 days)
C11		Long-term Suspension from Bus	C11		Long-term Suspension from Bus	C11		Long-term Suspension from Bus
C12	02	Suspension from School (1-10 days)	C12	62	Suspension from School (1-10 days)	C12	02	Suspension from School (1-10 days)
018	68	Long-term Suspension from School	C18	85	Long-term Suspension from School	C18	03	Long-term Suspension from School
			. 0		nary Consequences			
	El	ementary Schools	]		Middle Schools			High Schools
			In-scho manda		t-of-School Suspension is	ln-	school o	or Out-of-School Suspension is mandatory
			•		All Schools	-		•

#### All Schools

- Parent Conference and warning of future consequences including but not limited to a referral to Level 4 disciplinary action for repeated offenses.
- Age of student to be considered

#### Level 4- Severe Violations

Level 4 violations are severe acts of misconduct. Any of these acts committed shall be sufficient grounds for long-term suspension and shall result in mandatory 10-day suspension with recommendation for long-term suspension.

#### **Level 4 Violations**

Code R+ Code	State Code T11 T12	Elementary Schools Repeat of Level 3 Offenses Posing a Threat/IntlmIdation	Local Code R+ Code 4-13"	State Code T11 Ti2	Middle Schools Repeat of Level 3 Offenses Posing a Threat/Intimidation	Local Code FH- Code 4-13° 4-29 4-30 4-31	State Code Til T12 FA2 EX1 W9P	High Schools Repeat of Level 3 Offenses Posing a Threat/Intimidation Fighting Extortion Possession of Fireworks
						4-33	BU1 BU2	Bullying / Cyber-bullying
4-36*	BB1	Bomb Threat	4-36*	BB1	Bomb Threat	4-36*	BB1	Bomb Threat
4-37	BO4	False Fire Alarm	4-37	BO4	False Fire Alarm	4-37	BQ4	False Fire Alarm
4-38	RQ1	Robbery (no weapon)	4-38	RO1	Robbery (no weapon)	4-3B	RO1	Robbery (no weapon)
4-39	SX1	Sexual Offense / Offensive Touching	4-39	\$X1	Sexual Offense / Offensive Touching	4-39	SXI	Sexual Offense / Offensive Touching
4-40	BA4	Assault/Battery	4-40	BA4	Assault/Battery	4-40	BA4	Assault/Battery
		•	4-41	AL1	Possession / Use / Influence of Alcohol	4-41	AL1	Possession / Use / Influence of Alcohol
			4-42	RT1	Inciting, Leading, or Participating in a Riot	4-42	AT1	Inciting, Leading, or Participating in a Riot
			4-43#	93V	Pranks	4-49#	S3V	Pranks

#### **Mandatory Disciplinary Consequences**

#### All Schools

Code	Code	
C13	03	Parent Conference and long-term suspension from school

- Age of student to be considered
- Threat Assessment must be completed
- # Restitution for damages if applicable

## Level 5 - Expulsion Violations - All Schools

Level 5 violations are acts which shall be sufficient grounds for expulsion and shall result in mandatory 10-day suspension with recommendation for expulsion, except for students in the elementary grades where the age, development and ability of the student will be considered.

#### Level 5 Violations

Local Code	Slate Code	All Schools				
5-80	DR1, DR2, DR3, DR4, DRS, D6G,D15, D16	Drug Violation				
5-81*	WP1, WP2,W3P, WP4, WP6, WP6, WP7, WP8, WP9, WP0, W8P, W9P, WT1, WS1	Robbery (use of weapon)				
5-82	BR1	Breaking and Entering				
5-83"	AR1	Arson				
5-84*	BO1	Bomb Threat Causing School Evacuation				
5-85	AC3	Distribution of Alcohol				
5-86*	SX3, SX4, SX5, SX6	Rape (Sexual Offense- Forcible Assault)				
5-87*	WP1, WP2,W3P, WP4, WP5, WP6, WP7, WP8, WP9, WP0, W8P, W9P, WT1, WS1	Weapon Violation				
5-88*	HO1, HO2	Homicide with firearm				
5-89*	H03, H04	Homicide with other weapon				
5-90*	Kn	Kidnapping				
5-91*	BAS, BAS	Assault and Battery - with weapon / Malicious Wounding				
5-92	SaV ·	Video Graphic or Still Images				
		Mandatory Disciplinary Consequences				
Local Code	State Code					
C14		y of the above offenses shall result in a parent conference and a 365-day expulsion from the Danville sunless there is an affirmative finding of mitigating circumstances				
JL.						

Threat Assessment must be completed

#### For re-entry: See Section Three, E: Readmission After Expulsion

#### **Expulsion for Weapons Related Offenses**

Any student determined to be in possession of or to have brought any prohibited weapon onto school property or to a school sponsored activity shall be expelled for a period of not less than one year (365 days). However, the School Board may determine, based on the facts of a particular case, that special circumstances exist and another disciplinary action or term of expulsion is appropriate. The division Superintendent may conduct a review in such cases to determine whether disciplinary action other than expulsion is appropriate and recommend that action to the School Board for final determination,

#### **Expulsion for Drug-Related Offenses**

Any student determined to have possessed, distributed or manufactured a controlled substance (including anabolic steroids or prescription drugs, an imitation controlled drug, or other prohibited substance) on school property or at a school sponsored activity shall be expelled for a period of not less than one year (365 days). However, the School Board may determine, based on the facts of a particular case, that special circumstances exist and other disciplinary action or term of expulsion is appropriate. The division Superintendent may conduct a review in such cases to determine whether disciplinary

action other than expulsion is appropriate and recommend that action to the School Board for final determination.

### Acts in the Community

Any student for whom the Superintendent receives a report pursuant to §16.1-305.1 of the Code of Virginia of an adjudication of delinquency or a conviction may be suspended or expelled from school attendance in accordance with procedures outlined in §22.1-277 of the Code of Virginia.

## Section Three

# **Procedures for Student Suspensions and Expulsions**

## A. Suspensions of Ten Days or Fewer

- 1. Students may be suspended from school for up to ten days by the school principal or assistant principal.
- 2. Prior to imposing the suspension, the principal or assistant principal must notify the student of the charges against the student. If the student denies the charges, the student must be given an explanation of the facts as known to school personnel and be provided an opportunity to present his/her version of the facts. If necessary, the principal or assistant principal may conduct a further investigation into the matter.
- 3. Students who pose a continuing danger to persons or property may be removed from school immediately. The notice of charges, explanation of facts and opportunity for the student to present his/her version of what occurred shall be provided as soon as practical.
- 4. Upon suspension from school of any student, the principal or assistant principal shall report the facts of the case in writing to the Superintendent or his/her designee, the student and the student's parent(s) on a form approved by the Superintendent. The letter of suspension must be given to the student at the time of suspension and must be sent to the Superintendent and parent within twenty-four hours. The letter of suspension sent to the parent or guardian shall include
  - the length of suspension;
  - the student's right to return upon expiration of the suspension;
  - information about the availability of community-based alternative or other educational options.

5. Upon request, the Superintendent or his/her designee shall review the action taken by the principal or assistant principal. Such a request must be filed with the office of the Superintendent within three school days of the notice of suspension. The Superintendent or his/her designee may approve or disapprove the action taken. The decision of the Superintendent shall be final.

## B. Suspensions in Excess of Ten Days

A student may be expelled or suspended from attendance at school for more than ten days after the school provides written notice to the pupil and his parent of the proposed action, the reasons for the action and the right to a hearing before an impartial panel. This right shall also provide for an appeal of the decision to the full School Board. Such appeal shall be decided by the School Board within thirty days.

Upon determination that a suspension in excess of ten days is to be recommended, the principal must contact the Office of Student Support Services within one school day of the incident. A copy of the letter shall be forwarded to the disciplinary panel facilitator who shall arrange a time and a place for a hearing and notify the parent(s) and the principal. If the student is a student with a disability, the school will conduct a long-term manifestation meeting prior to the date of the Hearing.

# (i) Procedures for Disciplinary Panel Hearing

- 1. The Disciplinary Hearing Panel shall consist of three persons selected by the Superintendent from a list of administrators.
- 2. The hearing shall be held within ten school days of the date of the notice unless the student and/or the parent(s) asks for a continuance and the continuance is granted by the panel facilitator.
- 3. At the hearing, which shall be recorded, the principal or his/her representative shall present any evidence the principal wishes in support of the principal's recommendation. Likewise, the student, his/her parent(s), or representative may present any evidence to support the student's position. Both parties may examine witnesses.
- 4. The panel may either uphold, modify or deny the recommendation of the principal. A majority vote of the panel shall be necessary for action. As part of its decision, the panel may require any student to attend an alternative education program as provided in Section 3 (D) of this Standards for Student Conduct.
- 5. A letter shall be sent to the parent(s) informing them of the panel's decision and of their right to an appeal to the School Board. A copy of this letter shall be sent to the Superintendent or designee, and to the principal. The Superintendent has the authority to overrule the panel or amend the

panel's decision in any respect within five days. A written copy of the decision will be forwarded to the parent if the panel's decision is amended by the Superintendent.

- 6. The student or his/her parent(s) may appeal a decision of suspension in excess of ten days to the School Board. The student or his/her parent(s) shall notify the Superintendent in writing of his/her intent to appeal within ten calendar days from the date of the letter. Failure to file a written appeal within the specified time will constitute a waiver of the right to an appeal. The student will remain suspended pending the disposition of the appeal.
- 7. All appeals shall be decided by the School Board within thirty days from receipt of the written request for appeal.
- 8. All decisions of the Disciplinary Panel shall be reviewed by the School Board on the record. The School Board may by majority vote uphold, modify or deny the decision of the Disciplinary Panel.

## (ii) Procedures for Appeal Review by the School Board

- 1. Appeals to the School Board will be decided by the members of the board present at the hearing. The School Board may by majority vote uphold, modify or deny the decision of the Disciplinary Hearing Panel. In addition, the School Board may require any student to attend an alternative education program as provided in Section 3 (D) of this Standards for Student Conduct.
- 2. Appeals shall be decided within thirty days.
- 3. The School Board shall transmit by mail its decision to the student, his/her parent(s), the principal, the Office of Pupil Support Services and the Superintendent.

# (iii) Readmission Procedures for Suspensions in Excess of Ten Days

Students suspended in excess of ten days shall be re-admitted after serving their full length of suspension and successfully completing a rehabilitation plan approved by the Superintendent or designee.

## C. Expulsion Procedure

Students may be expelled from school (See Definitions/Consequences) after written notice to the pupil and his/her parent(s) of the proposed action. The written notice shall also notify the pupil and his parents of the reasons for the expulsion, of the right to attend a review hearing by the Disciplinary Hearing Panel, and of the right to a hearing before the School Board.

Within ten days of the date of the notice, the Disciplinary Hearing Panel will hold a hearing to review the recommendation of expulsion. The same procedures as provided in section B (i) for long-term suspension will be followed by the Disciplinary Panel.

A letter shall be sent to the parent(s) informing them of the panel's decision and of their right to an appeal to the School Board. If the panel modifies the recommendation of expulsion, the student may appeal the panel's decision as provided in Section B (ii) for long-term suspension.

If the Disciplinary Hearing Panel upholds the recommendation of expulsion, the student or parent(s) may request an appeal before the School Board. The student or parent(s) shall notify the office of the Superintendent of his/her request for a hearing within ten days of the date of the Disciplinary Hearing Panel letter.

# (i) Procedures for Expulsion Hearing by the School Board

- 1. The School Board shall determine the propriety of attendance at the hearing of persons not having a direct interest in the hearing. The hearing shall be private, unless otherwise specified by the School Board.
- 2. The School Board may ask for opening statements from the principal or his/her representative and the student or his/her parent(s) (or their representative) and, at the discretion of the School Board, may allow closing statements.
- 3. The parties shall then present their evidence. The principal shall present his/her evidence first. Witnesses may be questioned by the School Board members and by the parties (or their representative). The School Board may, at its discretion, vary this procedure, but it shall afford full opportunity to both parties for presentation of any material or relevant evidence. The parties shall have the opportunity to examine witnesses; however, the School Board may take the testimony of student witnesses outside the presence of the student, the parent(s) and their representative if the School Board determines that such action is necessary to protect the student witnesses.
- 4. The parties shall produce such additional evidence as the School Board may deem necessary. The School Board shall be the judge of the relevancy and materiality of the evidence. The rules of evidence shall not apply.
- 5. The School Board may, by majority vote, uphold, modify or deny the expulsion. In addition, the School Board may require any student to attend an alternative education program as provided in Section 3 (D) of this Standards for Student Conduct.
- 6. The School Board shall transmit by mail its decision to the student, his/her parent(s), the principal, the Office of Pupil Support Services and the Superintendent.
- 7. The Chairperson of the School Board shall set time limits for each hearing.

# (ii) Expulsion Procedure - Hearing Not Requested

- 1. Regardless of whether a student exercised the right to a hearing, all proposed expulsions will be reviewed on the record by the School Board.
- 2. Upon review of the record, the School Board may, by majority vote, uphold, modify or deny the expulsion. In addition, the School Board may require any student to attend an alternative education program as provided in Section 3 (D) of this Standards for Student Conduct.
- 3. The School Board shall transmit by mail its decision to the student, his/her parent(s), the principal, the Office of Pupil Support Services and the Superintendent.

# D. Disciplinary Assignment Authority of School Board

The School Board may require any student to attend an alternative education program, including but not limited to night school, adult education or any other educational program designed to offer instruction to students for whom the regular program of instruction may be inappropriate. Reasons for such a requirement include the following:

- a. Being charged with an offense relating to the Commonwealth's laws, or with a violation of School Board policies on weapons, alcohol or drugs, or intentional injury to another person;
- b. Being found guilty or not innocent of a crime which resulted in or could have resulted in injury to others, or of a crime for which the disposition ordered by a court is required to be disclosed to the Superintendent of the school division pursuant to §16.1-305 of the Code of Virginia;
- c. Being found to have committed a serious offense or repeated offenses in violation of School. Board policy;
- d. Being expelled for any Level 5 offense.

The School Board may require students to attend such programs regardless of where the offense occurred.

Students who have received three or more long-term suspensions, an expulsion or two long-term suspensions in a single school year may be required by the Superintendent or designee to attend the Regional Alternative School after serving their full length of suspension.

The School Board authorizes the Superintendent or his/her designee (Disciplinary Panel) to require students to attend an alternative education program consistent with the provisions of this section after

- a. giving written notice to the student and his parent that the student will be required to attend an alternative education program
- b. notice of the opportunity for the student or his parent to participate in a hearing to be conducted by the Superintendent or his/her designee regarding such placement.

The decision of the Superintendent or his/her designee shall be final unless a written petition requesting a review of the record by the School Board is filed by the student or his parents within ten days of that decision.

Upon a timely written petition, the School Board shall review on the record the decision of the Superintendent or his/her designee within thirty days.

## E. Readmission Procedures after Expulsion

- 1. Readmission and placement shall be considered by the School Board for students who have been expelled.
- 2. Students expelled for 365-days shall be re-admitted after serving their full length of expulsion, successfully completing an individualized rehabilitation plan which will be reviewed by the Superintendent and his/her designee, and submitting a written request by the parent. Evidence of successful completion of the rehabilitation plan will be the responsibility of the student and parent(s) before readmission will be recommended.
- 3. The Office of Pupil Support Services shall submit a written request to the Superintendent requesting school placement for the student. The current address and telephone number of the parent(s) shall be included.
- 4. The readmission request shall be presented by the Superintendent or designee to the School Board.
- 5. The parent(s) and student shall be notified by mail of the School Board action on the readmission request within five days after the School Board decision.

# F. Students Attempting Enrollment after Suspension or Expulsion from Other School Divisions

It is necessary to provide and maintain an atmosphere conducive to learning that is characterized by responsible behavior. The following procedures will be used when new students request to be enrolled in the Danville Public Schools:

- 1. The Danville Public Schools will require a form signed by the parent and the student stating that the student is not currently under suspension or expulsion from the school last attended.
- 2. The principal or designee will call the sending school to confirm that the information on the student form is correct and to ask for either a written statement to that effect or that the student's discipline record be sent along with the student's cumulative records.
- 3. Students who have not satisfied the terms of an expulsion or suspension from the last school that they attended will be required to meet those requirements in accordance with the Danville Public Schools' Standards for Student Conduct before entering the Danville Public Schools. Placement in an alternative school may be considered as an alternative to suspension. The School Board may deny school admission to a student who has been expelled or has been placed on a long-term suspension of more than thirty calendar days by another School Board or a private school, either in Virginia or another state, or whose admission has been withdrawn by a private school in Virginia or another state.
- 4. If there is reason to believe that the student has been suspended or expelled from another school based on information obtained, he or she may be required to attend an alternative school until such time that records have been received.
- 5. If the principal recommends that the student be suspended or expelled based on discipline offenses in the sending school division, a hearing board shall be convened within ten school days to determine the appropriate actions in accordance with the Danville Public Schools Standards for Student Conduct.

## H. Notice of Legal Representation

If a student is represented by legal counsel, the student or student's counsel must notify the Superintendent's office.

Definitions: Offenses

		7	
Offense	Local Code	State Code	Definition
Alcohol Offense	3-41 4-41 5-85	AL1 AC3	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or consumption of intoxicating alcoholic beverages or substances represented as alcohol. Suspicion of being under the influence of alcohol may be included if it results in disciplinary action.
Arson	5-83	AR1	To unlawfully and intentionally damage, or attempt to damage, any school or personal property by fire or incendiary device. Firecrackers, fireworks, and trashcan fires would be included in this category if they were contributing factors to a damaging fire.
Assault/Battery	4-40	BÄ4	An actual and intentional touching or striking of another against his or her will or intentionally causing bodily harm to an individual. When one individual physically attacks or "beats up on" another individual. Includes an attack with a weapon or one that causes serious bodily harm to the victim.
Attendance Offense	1-6	A1T	Violation of state, school division, or school policy relating to attendance.
Away without Leave	2-48	A1T	Away from an assigned area without permission or entering a prohibited area without permission. Also, skipping class, running from authority, or leaving campus without permission.
Bomb Threat	4-36 5-84	BB1 BO1	Any threat (verbal, written, or electronic) by a person to bomb or use other substances or devices for purpose of exploding, burning, causing damage to a school building or school property, or to harm students or staff. Intentionally making a false report of potential harm from dangerous chemicals or biological agents.
Breaking and Entering / Burglary	5-82	BR1	The entry into a school building or other school property with the intent to commit a crime.
Bullying / Cyber-bullying	3-33 4-33	BU1 BU2	Repeated negative behaviors, either physical, or mental that target a specific victim. Behaviors may include, but are not limited to, threats, verbal, written abuse, physical abuse, harassment, and ethnic or gender slurs, targeting a specific victim. Also may include the use of information and communication technologies, such as cell phone text messages and pictures, internet e-mall, social networking web sites, defamatory personal web sites, and defamatory online personal polling web sites to support deliberate, hostile, behavior intended to harm others.
Cheating	1-9 2-9 3-9	S2V	The unauthorized use of the work of another person for academic purposes or the inappropriate use of notes or other material in the completion of an academic assignment or test.
Classroom / School Disruption and/or School Environment	1-1	D5C	Any conduct or behavior that interferes with or distracts from the teaching and learning process.
Communication Devices	2-18	C2M	The use of any communication device including but not limited to: cellular phones / beepers, pagers, walkietalkies and/or other communication devices.

	Local	State	
Offense	Code	Code	Definition
Contraband Material / Electronic Devices	2-17	СЗМ	Any property for which the possession is prohibited on school campus and for which the intent is non-threatening (examples include but are not limited to: lasers, lighters, matches, water guns, cameras or electronic devices, etc.)
Controlled Substance	5-80	DR1 DR2 DR3 DR4 DR5 D6G	Any drug so designated by law whose availability is restricted and capable of modifying mood or behavior (examples include but are not limited to: cocaine, marijuana, heroin, etc.)
Curfew	3-26	S3V	The time a student has been instructed by a sponsor/administrator/chaperone to be at or in a designated location.
Destruction of Property	3-12	VA1	The willful and/or malicious destroying of public or private property, real or personal, without the consent of the owner or the person having custody or control of it. The School Board has the right to seek reimbursement from the student or student's parent/guardian.  This offense shall also encompass the unwanted adulteration of an individual's food or beverage.
Disorderly Conduct/ Insubordinate	3-4	D1C D2C D3C D4C D5C D6C D6C D8C	Any act which substantially disrupts the orderly conduct of a school function, behavior which substantially disrupts the orderly learning environment or poses a threat to the health, safety, and/or welfare of students, staff, or others. Consider age, developmentally appropriate behavior and disability status before using this category. Unwillingness to submit to authority, refusal to respond to a reasonable request.
Disrespectful Behavior	2-24	D1C	Acting in a rude and impolite manner to someone or something.
Dress Code	1-2	S1V	Clothing displaying provocative illustrations, messages or endorsements of profanity, sexual innuendo, drugs, drug paraphernalia, alcohol, or tobacco products, is prohibited.
Drug Paraphernalia	3-28	D11	All equipment, products and materials of any kind which are designed to contain, conceal, inject, ingest, inhale or otherwise introduce into the human body any controlled substance.
		DR1	Use, possession, transportation, or importation of any schedule I or II drug or marijuana or anabolic steroid.
	And the state of t	DR2	Use, cultivation, manufacture, purchase, possession, transportation, or importation of any inhalants or substances represented as drug look-alikes.
	5-80	DR3	Taking or attempted taking of drugs prescribed to another.
Drug Violation		DR4	Possession with Intent to distribute, sell or solicit any schedule I or II drug, or marijuana, or anabolic steroid.
<b>-</b>		DR5	Use, possession, with intent to distribute, sell or solicit any controlled drug or narcotic substance not specified in previous drug categories.
444	11 Opplaken Artspäge Is, pr. no	D6G	Use, distribution, sale, solicitation, purchase, possession, transportation, or importation of over-the-counter medication.
		D15 D16	Unlawfully using, cultivating, manufacturing, purchasing, possessing, transporting, or importing any inhalants.
**************************************	······································		To obtain money, property, or any other thing of value.
Extortion	3-30 4-30	EX1	either tangible or intangible, through the use of threat of force, misuse of authority, threat of criminal persecution, threat of destruction or reputation or social standing, or through other coercive means.

	Local	State	
Offense	Code	Code	Definition
False Fire Alarm	4-37	во4	The willful or intentional activation of a fire alarm system, or the willful, intentional, and malicious reporting of a false fire.
False/Misleading Information	1-3 2-3	S2V	Information or an idea that is not correct or true.
Failure to Follow Directions	1-8 2-8	D8C	Insubordinate, not obedient; not willing to obey orders from people in authority, or (of actions and speech etc.) showing unwillingness to obey orders. May include, but not be limited to, the following: failure to complete homework, class work, or other educational requirements.  The failure to report to the assigned class for disciplinary
Failure to Report for Detention	2-19	S2V	purposes (time and location will be assigned to student).
Fighting	3-29 4-29	FA2	Mutual participation in an incident involving physical violence, where there is no or minor injury. May include, but not be limited to, the following: scrape on body (e.g., knee, elbow, hand, etc., minor bruising)
Firearm	5-81 5-87	WP0 WP1 WP2 WP4 WP8	A weapon capable of firing a missile or projectile, including, but not limited to, a pistol or rifle; include air rifles, B.B. guns.
Fireworks	3-31 4-31	W9P	Any substance of whatever form or construction that contains an explosive or inflammable compound or substance that is intended or commonly known as fireworks and which explodes, rises into the air or travels laterally or fires projectiles into the air (examples include but are not limited to: firecracker, torpedo, skyrocket or bottle rocket).
Forgery	2-21 3-21	S2V	The making of a false or misleading written communication or signature to a School Board employee.
Gambling	2-10	G1B	The means and making, placing or receipt of any bet or wager of money or other thing of value dependent upon the result of a game, contest, or any other event with an uncertain outcome.
Gang Activity	3-34	GA1	Street gang means any ongoing organization, association, or group of three or more persons, whether formal or informal, which has as one of its primary objectives or activities the commission of one or more criminal or non-criminal gang activity. Characterized by turf concerns, symbols, special dress, colors among a somewhat organized group of some duration.
Harassment	2-23 3-23	HR1	Verbal or physical conduct relating to an individual (including, but not limited to, disability, age, sex, race, creed, national origin, color, marital status, pregnancy, etc.) that creates an intimidating, hostile or offensive working or learning environment.
Hazing	3-20	H1Z	Committing an act or acts against a student or coercing a student to commit an act that creates risk of harm to a person in order to be initiated into a student organization or class.

	Local	State	
Offense	Code	Code	Definition
	5-88	HO1	Any death resulting from causes other than accidentally self-inflicted or suicidal against a staff member involving a firearm.
Homicide	5-88	HO2	Any death resulting from causes other than accidentally self-inflicted or suicidal against a student involving a firearm.
Homolde	5-89	НО3	Any death resulting from causes other than accidentally self-inflicted or suicidal against a staff member involving a weapon.
	5-89	НО4	Any death resulting from causes other than accidentally self-inflicted or suicidal against a student involving a weapon.
Imitation Controlled Substance	5-80	DR1 DR2 DR3 DR4 DR5 D6G	A pill, capsule, tablet or other item which is not a controlled substance, but by unit, appearance, color, size, shape or marketing is intended to lead, or would lead, a reasonable person to believe that such is a controlled substance.
Inciting, Leading or Participating in a Riot	4-42	RT1	Any use of force or violence that seriously jeopardizes the public safety, peace, or order. Three or more people acting together.
Instigating	3-45	S3V	To provoke, incite or urge another student to act in violation of the Standards for Student Conduct.
Kidnapping	5-90	KI1	Seizure, transportation, and /or detention of a person against his/her will, or of a minor without the consent of his/her custodial parent(s) or legal guardian. This category includes hostage-taking.
Making a Threat/Intimidation against Staff	2-51	Tl1	Making an impulsive threat by statement or action without attempting to carry out the threat, without creating fear of immediate harm, without displaying a weapon, and with subsequent recognition of the inappropriateness of the act. Need to consider the context of the incident, age, developmentally appropriate behavior, and disability status.
Making a Threat/intimidation against Student	2-51	Tl2	Making an impulsive threat by statement or action without attempting to carry out the threat, without creating fear of immediate harm, without displaying a weapon, and with subsequent recognition of the inappropriateness of the act. Need to consider the context of the incident, age, developmentally appropriate behavior, and disability status.
		BA5	Maliciously wounding (without a weapon) any person by causing bodily injury, with the intent to maim, disfigure, disable, or kill, and may include, but not be limited to the following: A bullet wound, a stab or puncture wound, fractured or broken bones, concussion, cuts requiring stitches.
Malicious Wounding	5-91	BA3	An actual and intentional touching or striking of another against his or her will or intentionally causing bodily harm to an individual. When one individual physically attacks or "beats up on" another individual. Includes an attack with a weapon or one that causes serious bodily harm to the victim with the use of a firearm or other weapon.
Misappropriation of Property	2-49	TH1	Taking or possessing property without rightful permission

Offense	Local Code	State Code	Definition
Misrepresentation	2-50	S2V	A dishonest representation of facts related to a school assignment, school activity, or school directive
Other Offenses		S3V	Any incident resulting in any in- or out- of school suspension or expulsion for sufficient cause, not classified in other offenses.
Physical Confrontation	2-16 3-16	F1T	Showing disagreement, especially strong disagreement, by pushing and/or shoving and/or striking.
Posing a Threat/intimidation Against Staff	4-13	T/1	Unlawfully placing a staff member in fear of bodily harm through physical, verbal, written or electronic threats which immediately creates fear of harm without displaying a weapon or subjecting the person to actual physical attack. Need to consider age, developmentally appropriate behavior, and disability status before using this category. Requires referral to a threat assessment team.
Posing a Threat/Intimidation Against Student	4-13	TI2	Unlawfully placing a student in fear of bodily harm through physical, verbal, written or electronic threats which immediately creates fear of harm without displaying a weapon or subjecting the person to actual physical attack. Need to consider age, developmentally appropriate behavior, and disability status before using this category. Requires referral to a threat assessment team.
Pranks	4-43	S3V	A mischievous act that results in the disruption of the school environment by an individual or group of individuals.
Profane, Obscene, or Abusive Language or Materials	2-15	D6C	The use of either oral or written language including racial slurs, gestures, objects or pictures which are disrespectful or socially unacceptable and which tend to disrupt the orderly school environment, a school function or extracurricular/co-curricular activity.
-		SX3	Sexual penetration (e.g. oral, anal, or vaginal) against a staff member without consent.
Rape (Sexual Offense		SX4	Sexual penetration (e.g. oral, anal, or vaginal) against a student without consent. This category also includes statutory rape, which is defined as sexual penetration with or without the consent of a minor.
-Forcible Assault)	5-86	SX5	Attempted sexual penetration (e.g. oral, anal, or vaginal) against a staff member without consent.
		SX6	Attempted sexual penetration (e.g. oral, anal, or vaginal) against a student without consent. This category also includes statutory rape, which is defined as sexual penetration with or without the consent of a minor.
Robbery (no weapon)	4-38	RO1	The taking or attempting to take, anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear.

-	Local	State	
Offense	Code	Code	Definition
Robbery (with weapon)	5-81	WP1	The taking or attempting to take, anything of value that is owned by another person or organization, under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear with the use of a firearm or other weapon.
Sexual Battery Aggravated	5-86	SX8	A person sexually abuses a victim: who is less than thirteen years of age, or the act is accomplished against the will of the victim, by force, threat or intimidation, or through the use of the victim's mental incapacity or physical helplessness, and — the victim is at least thirteen but less than fifteen years of age, or the accused causes serious bodily or mental injury to the victim, or the accused uses or threatens to use a dangerous weapon. Sexual Abuse means an act committed with the intent to sexually molest, arouse, or gratify any person where: the accused intentionally touches the victim's intimate parts, or material directly covering such intimate parts; the accused forces the victim to touch the victim's intimate parts or material directly covering such intimate parts.
Sexual Harassment	3-35	SX0	Unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communication of a sexual nature, including gender-based harassment that creates an intimidating, hostile, or offensive educational or work environment.
Sexual Offenses (without force)	3-32	SX7	Lewd behavior, indecent exposure that includes sexual intercourse, sexual contact or other behavior or conduct intended to result in sexual gratification without force or threat and where the victim is capable of giving consent. Need to consider age, developmentally appropriate behavior and disability status before using this category.
Sexual Offenses: Offensive Touching	4-39	SX1 SX2	Improper physical contact against a staff member that is offensive, undesirable, and/or unwanted as determined by the victim.  Improper physical contact against a student that is offensive, undesirable, and/or unwanted as determined by the victim. Consensual touching (e.g. kissing, walking arm-in-arm) should not be reported, even though such behavior may violate a local school policy. Need to consider age, developmentally appropriate behavior and disability status before using this category.
Sportsmanship	1-47	S3V	Violation of the Sportsmanship policy (page 6).

	Local	State	
Offense	Code	Code	Definition
Stalking	3-46	ST1	Engaging in conduct directed at another person with the intent to place that person in reasonable fear of death, criminal sexual assault, or bodily injury.
Tardiness	1-5	A1T	Late arrival to school or class.
-			
Technology Violation	1-25	T2C	Abusing/misusing hardware, i.e., keyboard, mice, etc.; use of internet games that are unrelated to curriculum objective; failure to comply with lab guidelines, i.e., food in the lab.
(ecimology violation	2-25	T4C	Inappropriate activities on the network that would have no academic activities, i.e., downloading games; installing unauthorized software; use of a chat room that is unrelated to the curriculum objective.
	3-25	тзс	The unauthorized violations of technology use according to the Acceptable Use Policy.
Theft Offenses (no force or threat)	3-14	TH1	The taking, carrying, leading or riding away of property from the possession of another person. May include pocket picking, purse snatching, theft from building, from motor vehicle or from coin-operated machines.
Throwing Projectiles	3-43	S3V	The malicious throwing or propelling of any object by a student at any person, property, building or vehicle.
Tobacco Products and Electronic Cigarettes Offense	2-22	TB1	The possession, use, distribution or sale of tobacco products and electronic cigarettes, including smokeless tobacco, cigars, snuff and all other kinds of and form of tobacco suitable for chewing and/or smoking on school grounds, at school sponsored events and/or on school transportation.
Trespassing	3-27	TR1	To enter or remain on a public school campus or school board facility without authorization or invitation and with no lawful purpose for entry, including students under suspension or expulsion, and unauthorized persons who enter or remain on a campus or school board facility after being directed to leave by the chief administrator or designee of the facility, campus or function.
Use / Influence of Alcohol / Drugs	3-41 4-41 5-80	AL1 DR1	Any student who has taken into their body alcohol, any controlled substance, marijuana, other intoxicant, or any other drug of any nature, not to include prescription or OTC medications administered by a parent/guardian or physician.
Vandalism	2-11	VA1	The willful and/or malicious destruction, damage or defacement of public or private property, real or personal, without the consent of the owner or the person having custody or control of it. This category includes graffiti.
Verbal Confrontation	2-7	F1T	Showing disagreement, esp. strong disagreement, in talking or discussing; loud or excessive arguing.
Video Graphic or Still Images	5-92	S3V	Images of a person who is undressed or partially undressed.

	Local	State	
Offense	Code	Code	Definition
- Cijj Ostov		WP1	Possessing or bringing a handgun or pistol to school or to a school event.
		WP2	Possessing or bringing a rifle/shotgun to school or a school event.
		W3P	Possessing or bringing a toy/look-alike gun to school or school event.
	;	WP4	Possessing or bringing to school or a school sponsored event any weapon this is designed to expel a projectile or may readily be converted to expel a projectile by the action of an explosive, including live ammunition.
	:	WP5	Possessing or bringing to school or a school sponsored event any sharp-edged instrument that is classified as a knife is to be classified as a weapon.
		WP6	Possession or representation of any weapon that explodes, or is designed to, or may readily be converted to explode. This includes live ammunition.
		WP7	Use of any weapon that is designed to explode with the use of a triggering device and is used as a destructive bomb.
Weapon Violation	5-87	WP8	Possessing or bringing any other weapon that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive to school or school event. Includes firearms not mentioned previously (operable or inoperable, loaded or unloaded) such as, but not limited to, zip, starter gun, BB gun, pellet gun, flare gun, or other like weapons.
		WP9	Possession or bringing any weapon, instrument, or object that is designed to, or may readily be converted to inflict harm on another person to school or school event.
		WP0	Other weapon / BB Gun
	STATE OF THE PROPERTY OF THE P	W8P W9P	Possessing razor blades, box cutters, fireworks, firecrackers, or stink bombs at school or a school event.
		WT1	Taser Gun - Possessing or bringing any mechanism that is designed to emit an electronic, magnetic or another charge or shock through the use of a projectile and used for the purpose of temporarily incapacitating a person.
		WS1	Stun Gun - Possessing or bringing any mechanism that is designed to emit an electronic, magnetic or another charge that exceeds the equivalency of five milliamp 60 hertz shock and used for the purpose of temporarily incapacitating a person.

### **Definitions: Corrective Actions/Interventions**

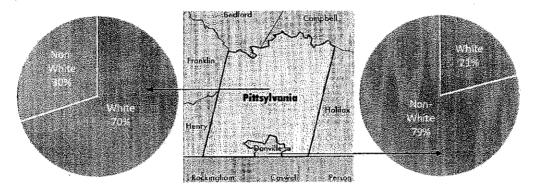
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Consequence	Local Code	State Code	Level	Definition
Behavior Contract	C7	-	1,2&3	Written agreement between parent/guardian, student and school for student's improved behavior with potential consequences for additional offenses.
Counseling	Ç4		1	Referral to school guidance department (unless otherwise assigned by School Board or as part of rehabilitation plan).
Detention	C6		1 & 2	The holding of a student in an assigned location who has been temporarily removed from class or who has been assigned to a holding area beyond the regular school day.
Expulsion from School	C14	04	5	Any disciplinary action imposed by a school board or a committee thereof, as provided in school board policy, whereby a student is not permitted to attend school within the school division and is ineligible for readmission for 365 calendar days after the date of the expulsion.
In-school Suspension	∵C9	,i. ,	1,2&3	A suspension to be served within the school and during the school day in lieu of out-of-school suspension.
Long-term Suspension from Bus	C11	03	3	Any disciplinary action whereby a student removed from transportation by the school system for more than 10 days.
Long-term Suspension from School	<b>613</b>		3 & 4	Any disciplinary action whereby a student is not permitted to attend school for more than ten days but less than 365 days.
Parent Conference	СЗ		1 - 5	A meeting between school personnel and the parent or guardian of a student.
Parent Contact	C2		1 & 2	Notification by school personnel to parent or guardian by telephone or in writing.
Student Reprimand	<u>`</u> [ch']		1	Verbal correction by teacher, administrator or other school official.
Suspension from Bus 1-10 days	C10		2 & 3	Any disciplinary action whereby a student removed from transportation by the school system for 10 or less days.
Suspension from School 1-10 days	C12	02	2 & 3	Any disciplinary action whereby a student is not permitted to attend school for ten or less days.
Withdrawal of Privileges	C5		1	Removal from any privilege, including extracurricular /co- curricular activity, not to exceed 10 days.
Work Detail (related to offense)	C8.		2	Work assigned by school official for a conduct violation. Assignment should be related to the discipline offense.

# Danville City Public Schools

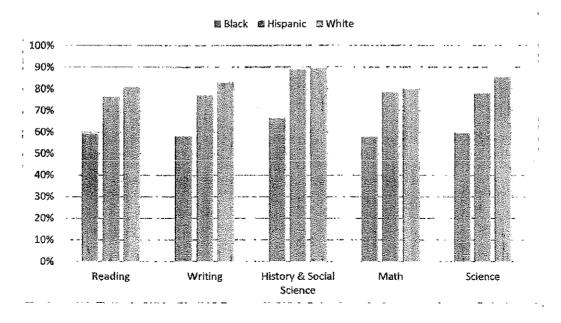
### Demographics (2015-16)

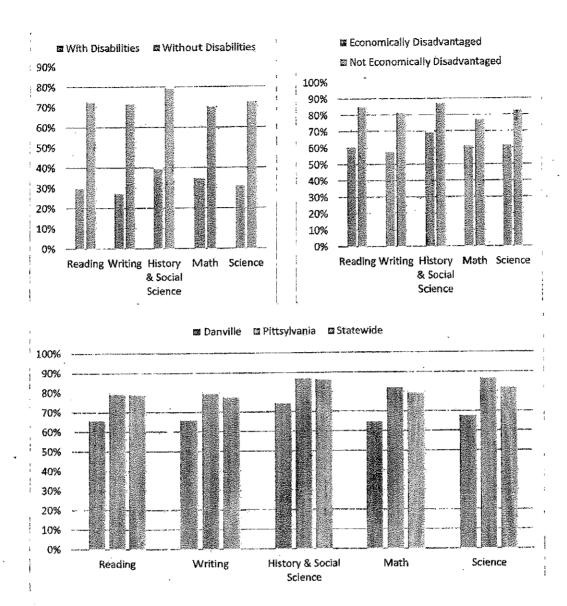
Server and the server	15.3	0.5				
Grove Park Preschool	136	61.0%	9.6%	20.6%	47.1%	30.1
Northside Preschool	127	73.2%	5.5%	15.0%	49.6%	Unavailable
Forest Hills Elementary	283	38.5%	7.4%	47.0%	39,2%	12,4
Gibson Elementary	617	74.4%	6.3%	14.4%	59.8%	18.3
ohoson Elementary	589	84.2%.	3.7%	9.3%	58.1%	107
Park Avenue Elementary	457	57.1%	11.6%	27.4%	51.4%	13.1
Schoolfield Elementary	558	60.2%	9,7%	24.7%	60.8%	12.0
Woodberry Hills Elementary	431	81.4%	3.5%	11.8%	59.6%	13.9
Bonner Middle	659	70.9%	6.1%	19.9%	51,9%	15.2
Westwood Middle	574	69.5%	8.5%	18.6%	47.2%	18.1
Galileo Magnet High	287	39.0%	5.6%	47.0%	26.5%	5.2
George Washington High	1,472	70.4%	6.5%	20.1%	37.3%	17.9
Mangston Focus School	- 59	91.5%	1.7%	÷. 6.8% ≒	42.4%	- •Unavailable

	Vie		Historit	Malia	Elisticinii ally	
Danville	6,249	68.1%	6,9%	21.0%	48.7%	14.9%
Pittsylvania	9,239	23.4%	3.9%	70.0%	54.1%	1.2.7%

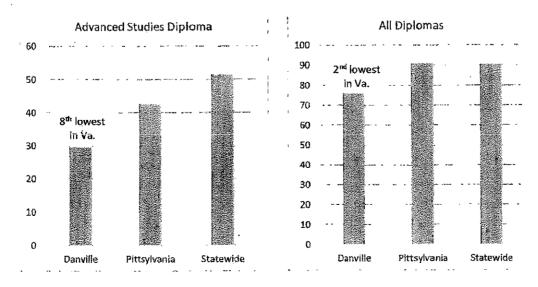


### Passage on Standards of Learning (SOL) Tests (2014-15)

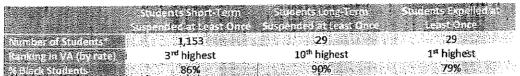




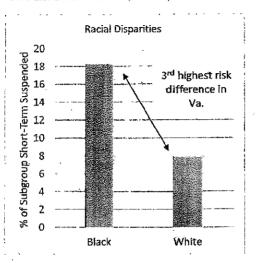
## On-Time Graduation Rates (2014-15)

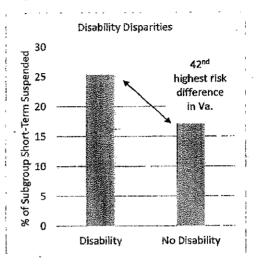


# Suspension and Expulsion (2014-15)



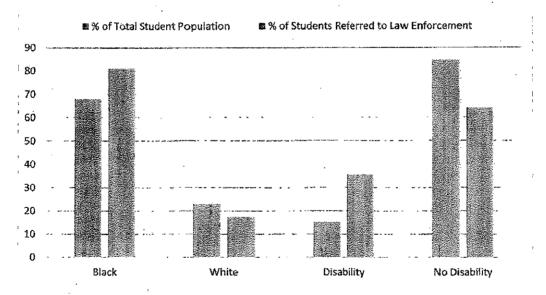
\* It is unclear whether the division counts as suspended students who are suspended from the bas and have no other means of getting to school





Over one-third of Black male students with disabilities were suspended at least once.

## School Policing (2011-12)



David B. Neumeyer, Esq.

Executive Director

Robert P. Winterode IV. Esq.

Managing Attorney

Danville Office

Toll-free for clients: 888-799-3550 519 Main Street Danville, Virginia 24541 (434) 799-3550 (434) 799-5739 fax www.vlas.org



August 11, 2016

LaRana Owens Reed Smith 901 E Byrd St #1700 Richmond, VA 23219

Dear Ms. Owens:

The Virginia Legal Aid Society requests the following records from Danville Public Schools pursuant to the Virginia Freedom of Information Act, Va. Code § 2.2-3700 et. seq.:

- 1. Student demographic information, including race, ethnicity, and disability, for each school for the 2014-15 school year.
- 2. Rates of in school suspension, out of school suspension, and expulsion for each school, broken down by student race, ethnicity, and disability for the 2014-15 school year.
- 3. The Student Code of Conduct, including disciplinary policies, for the 2014-15 school year.
- 4. All written materials, including training materials for Danville Public Schools staff, relating to the disciplinary policies identified in the Danville Public Schools Code of Conduct for the 2014-15 school year.

The Virginia Legal Aid Society also requests an advance determination of the cost of this request. Thank you for your prompt consideration of this matter.

Sincerely,

David Weilnau Staff Attorney

Weilnau







August 18, 2016

By E-mail and U.S. Mail

David Weilnau Staff Attorney 519 Main Street Danville, Virginia 24541

**RE:** Records Request

Dear Mr. Weilnau:

I am writing in response to your request for records received by Danville Public Schools ("DPS") on August 11, 2016. The letter requests the following records:

- 1. Student demographic information, including race, ethnicity, and disability, for each school for the 2014-15 school year.
- 2. Rates of in school suspension, out of school suspension, and expulsion for each school, broken down by student race, ethnicity, and disability for the 2014-15 school year.
- 3. The Student Code of Conduct, including disciplinary policies, for the 2014-15 school year.
- 4. All written materials, including training materials for Danville Public Schools staff, relating to the disciplinary policies identified in the Danville Public Schools Code of Conduct for the 2014-15 school year.

Due to the extensive nature of your request, it is not practicably possible to provide you with copies of the requested records within five working days of your request. As permitted by Va. Code § 2.2-3704(B)(4), the school division is extending the time within which it must respond to your request by seven additional work days.

Moreover, the school division estimates that the cost for accessing, duplicating, supplying, or searching for the records responsive your request is \$ 760.80. In accordance with Va. Code § 2.2-3704(H), please provide a deposit in cash or either a certified or cashier's check made payable to the "Danville County Public Schools" for \$760.80. This deposit will be credited toward the final cost of accessing, duplicating, supplying, or searching for the records. In the event that the actual cost is less than the deposit, the school division will return the overage. If the deposit you made is less than the actual cost, you will be required to pay the difference before the records are released to you. As provided under § 2.2-3704(H), the time to respond is tolled until the school division receives the deposit.

If you choose to pay the deposit, please send it to my attention. Should you have any questions or concerns regarding your FOIA request, please feel free to contact me directly.

Sincerely,

Melissa Newton

Executive Director of Accountability & School Improvement



August 25, 2016

David Weilnau Staff Attorney Virginia Legal Aid Society, Inc. 519 Main Street Danville, Virginia 24541

**RE:** Records Request

Dear Mr. Weilnau:

I am writing in response to your request for records received by Danville Public Schools ("DPS") on August 11, 2016. The letter requests the following records:

- 1. Student demographic information, including race, ethnicity, and disability, for each school for the 2014-15 school year.
- 2. Rates of in school suspension, out of school suspension, and expulsion for each school, broken down by student race, ethnicity, and disability for the 2014-15 school year.
- 3. The Student Code of Conduct, including disciplinary policies, for the 2014-15 school year.
- 4. All written materials, including training materials for Danville Public Schools staff, relating to the disciplinary policies identified in the Danville Public Schools Code of Conduct for the 2014-15 school year.

The records requested are enclosed in this mailing.

Sincerely,

Melissa Newton

Executive Director of Accountability & School Improvement

### Demographic Data by School, 2014-2015 Danville City Public Schools

	American Indian/Alaska Native	Asian	African American	Hispanic	Caucasian	Native Hawaiian/Pacific Islander	Non-Hispanic, 2 or more races	Disability
11.5. Company of the state of t	1	10	472	37	86	A property of the control of the con	15	410
The state of the s	55 55 55 55 55 55 55 55 55 55 55 55 55	6	103	20	131		11	28
1	1	4	528	14	61	The second secon	7	63
247	77. 44. 27. 27.	4	99	19	110	£	14	17
1,473	1	22	1024	87	316		22	257
126			74	12	28		9	31
79	22 22 22 23 24 24 25 25 25 25 25 25 25 25 25 25 25 25 25	1	64	1	12		1	12
686		14	<b>4</b> 66	44	140	AUTUS AND	21	96
and the state of t		6	274	57	132		9	67
546		6	, 315	69	134.		22:	58
A STATE OF THE STA	1	2	118	12	18		3	And the second s
In the Control of the	1	5	425	49	121		16	106
	603 -00 -00 -00 -00 -00 -00 -00 -00 -00 -	2	322	14	54		10	55

### 2014-2015 DANVILLE PUBLIC SCHOOLS DISCIPLINE DATA

REGULAR ED	No of Suspensions	No of Students Involved
BONNER		
EXPULSION		
BLACK	2	2
WHITE LONG TERM SUSPENSIONS(11-364 DAYS)	1	1 .
2 OR MORE RACES	1	1
BLACK MODIFIED EXPULSIONS(0-364 DAYS)	5	5
BLACK	2	2
WHITE SHORT TERM SUSPENSIONS(1-10 DAYS)	, <b>1</b>	1
2 OR MORE RACES	25	7
ASIAN	1	1
BLACK	527	161
HISPANIC	16	6
WHITE BONNER(REGIONAL) EXPULSION	25	9
	·	
BLACK LONG TERM SUSPENSIONS(11-364 DAYS)	2	2
BLACK SHORT TERM SUSPENSIONS(1-10 DAYS)	4	4
BLACK	19	7
WHITE SP ED IN SCHOOL SUSPENSION	11	1
BLACK	1	1
FOREST HILLS SHORT TERM SUSPENSIONS(1-10 DAYS)		
BLACK	23	13
HISPANIC	1	1
WHITE	6	4
GALILEO EXPULSION	·	
HISPANIC	1	1
WHITE MODIFIED EXPULSIONS(0-364 DAYS)	2	2
BLACK	1	. 1
HISPANIC SHORT TERM SUSPENSIONS(1-10 DAYS)	1	1
2 OR MORE RACES	1 .	1 .

	BLACK	31	15		
	WHITE	2	2		
GIBSON	·				
LO	NG TERM SUSPENSIONS(11-364 DAYS)				
	BLACK	1	1		
SHO	ORT TERM SUSPENSIONS(1-10 DAYS)				
	BLACK	79	34		
	HISPANIC	3	2		
		,	•		
GWHS	WHITE	2	2		
	PULSION				
1.0%	BLACK	7	7		
LON	IG TERM SUSPENSIONS(11-364 DAYS)				
<u>.</u>	BLACK	3	3		
SHC	ORT TERM SUSPENSIONS(1-10 DAYS)				
	2 OR MORE RACES	4	2	•	
<i>.</i>	AMERICAN INDIAN	1	· 1		
	BLACK	657	213		
	HISPANIC	3	3		
JOHNSON	WHITE I	56	28		
	PRT TERM SUSPENSIONS(1-10 DAYS)	. • -	, ,		•
	2 OR MORE RACES	1	1	-	
	BLACK	106	54		
	HISPANIC	2	1		
	WHITE	1	1		
LANGSTO					
EXP	ULSION				
	BLACK	1	1		
	WHITE	1			
LON	G TERM SUSPENSIONS(11-364 DAYS)	ı	1,		
		_			
MOD	BLACK DIFIED EXPULSIONS(0-364 DAYS)	1	1		
enu	BLACK	3	3		
3110	RT TERM SUSPENSIONS(1-10 DAYS)			•	
	BLACK	82	34		
	WHITE	1	1		
PARK AVE					
EXP	JLSION				S
	BLACK	1	1		
SHO	RT TERM SUSPENSIONS(1-10 DAYS)				
	2 OR MORE RACES	2	. 1		
	BLACK	43	26.	•	
			•		

	HISPANIC	1	1
	WHITE	9	. 6
SCHOOLI			
EXF	PULSION		
SHC	BLACK DRT TERM SUSPENSIONS(1-10 DAYS)	2	2
	BLACK	52	35
•	HISPANIC	2	2
	WHITE	5	<b>'</b> 4
WESTWO			
EXP	PULSION		
	BLACK	4	4
LON	WHITE IG TERM SUSPENSIONS(11-364 DAYS)	· <b>1</b> .	1
	2 OR MORE RACES	1	1
	BLACK	8	8
MOD	DIFIED EXPULSIONS(0-364 DAYS)		•
SHO	BLACK ORT TERM SUSPENSIONS(1-10 DAYS)	1	<b>.</b> 1
	2 OR MORE RACES	21	5
	AMERICAN INDIAN	. 1	1 .
	BLACK	463	148
•	HISPANIC	13	6
	WHITE	36	17
WESTWO	OD(REGIONAL)		• •
LON	G TERM SUSPENSIONS(11-364 DAYS)		
	BLACK	2	2
SHO	RT TERM SUSPENSIONS(1-10 DAYS)		
	BLACK	29	7
WOODBE			
SHO	RT TERM SUSPENSIONS(1-10 DAYS)		
	2 OR MORE RACES	4	2
	BLACK	152	60
	WHITE	9	4
SPECIAL ED		No of Suspensions	No of Students Involved
BONNER	· .	· · · · · ·	
EXP	ULSION		
MOD	BLACK DIFIED EXPULSIONS (SP ED 1-45 DAYS)	1	1
	BLACK	1	ì
SHO	WHITE RT TERM SUSPENSIONS(1-10 DAYS)	1	1
	2 OR MORE RACES	8	1

BLACK	89	<b>32</b> ,	
WHITE	14	7	
SP ED IN SCHOOL SUSPENSION			
2 OR MORE RACES	5	1	,
BLACK	42	19	
WHITE FOREST HILLS	7	5	
SHORT TERM SUSPENSIONS(1-10 DAYS)			
2 OR MORE RACES	1	1	•
BLACK	2	2	
WHITE	. 1	1	
GALILEO			•
SHORT TERM SUSPENSIONS(1-10 DAYS)			
BLACK	2	2	•
WHITE	1	1	
GIBSON* SHORT TERM SUSPENSIONS(1-10 DAYS)			
	47	40	•
BLACK	47	19	
HISPANIC	1	1	
WHITE GWHS	3	1	
EXPULSION	. N <sub>br</sub> -	. •	
BLACK	1	1	
LONG TERM SUSPENSIONS(11-364 DAYS)	•	•	
BLACK	1	1	
MODIFIED EXPULSIONS (SP ED 1-45 DAYS)		-	
BLACK SHORT TERM SUSPENSIONS(1-10 DAYS)	1	1	
		· 	
2 OR MORE RACES	4	1	
BLACK	178	57	
HISPANIC	1	1	
WHITE SP ED IN SCHOOL SUSPENSION	7	6	
BLACK	. <b>22</b>	11	
WHITE	1	1	
JOHNSON	•	•	•
SHORT TERM SUSPENSIONS(1-10 DAYS)			
SHORT TERM SUSPENSIONS(1-10 DAYS)  BLACK	30	13	
BLACK	30 1	<b>13</b> 1	
BLACK			
BLACK			

# SHORT TERM SUSPENSIONS(1-10 DAYS) BLACK 14 5 SP ED IN SCHOOL SUSPENSION BLACK 5 4 PARK AVENUE SHORT TERM SUSPENSIONS(1-10 DAYS)

BLÁCK PARK AVENUE	5	4
SHORT TERM SUSPENSIONS(1-10 DAYS)		
BLACK	73	20
WHITE	7	2
SCHOOLFIELD SHORT TERM SUSPENSIONS(1-10 DAYS)		
BLACK	3	2
WHITE WESTWOOD EXPULSION	4	2
BLACK LONG TERM SUSPENSIONS(11-364 DAYS)	2	2
BLACK SHORT TERM SUSPENSIONS(1-10 DAYS)	2	2
BLACK	61	30
HISPANIC	1 .	. 1
WHITE WESTWOOD(REGIONAL) SHORT TERM SUSPENSIONS(1-10 DAYS)	13	5
	40	_
BLACK	16	2

2

12

25

SP ED IN SCHOOL SUSPENSION

SHORT TERM SUSPENSIONS(1-10 DAYS)

BLACK

BLACK

WOODBERRY

Danville Office

Toll-free for clients: 888-799-3550 519 Main Street Danville, Virginia 24541 (434) 799-3550 (434) 799-5739 fax www.ylas.org



David B. Neumeyer, Esq. Executive Director

Robert P. Winterode IV, Esq. Managing Attorney

September 9, 2016

Jason Ballum Reed Smith 901 E Byrd St #1700 Richmond, VA 23219

Dear Mr. Ballum:

The Virginia Legal Aid Society requests the following records from Danville Public Schools pursuant to the Virginia Freedom of Information Act, Va. Code § 2.2-3700 et. seq.:

1. The percentage of African American students with disabilities who received out of school short term suspensions during the 2014-15 school year.

The Virginia Legal Aid Society also requests an advance determination of the cost of this request. Thank you for your prompt consideration of this matter.

Sincerely

David Weilnau Staff Attorney

Weilnan





Danville Office

Toll-free for clients: 888-799-3550 519 Main Street Danville, Virginia 24541 (434) 799-3550 (434) 799-5739 fax www.vlas.org



David B. Neumeyer, Esq. Executive Director

Robert P. Winterode IV, Esq.

Managing Attorney

September 9, 2016

Jason Ballum Reed Smith 901 E Byrd St #1700 Richmond, VA 23219

Dear Mr. Ballum:

The Virginia Legal Aid Society requests the following records from Danville Public Schools pursuant to the Virginia Freedom of Information Act, Va. Code § 2.2-3700 et. seq.:

- 1. The percentage of male African American students who received out of school short term suspensions during the 2014-15 school year.
- 2. The percentage of female African American students who received out of school short term suspensions during the 2014-15 school year.
- 3. The percentage of male White students who received out of school short term suspensions during the 2014-15 school year.
- 4. The percentage of female White students who received out of school short term suspensions during the 2014-15 school year.
- 5. The percentage of male African American students with disabilities who received out of school short term suspensions during the 2014-15 school year.

The Virginia Legal Aid Society also requests an advance determination of the cost of this request. Thank you for your prompt consideration of this matter.

Sincerely, David Weilman

David Weilnau Staff Attorney



Offices in: Danville Farmville Lynchburg Suffolk

Central Virginia, Danville-Pittsylvania, Franklin-Southampton member agency



September 19, 2016

David Weilnau, Staff Attorney Virginia Legal Aid Society, Inc. 519 Main Street Danville, Virginia 24541

RE: Records Request

Dear Mr. Weilnau:

I am writing in response to your request for records received by Danville Public Schools ("DPS"). The letter requests the following records and a bullet below each item gives the response:

- 1. The percentage of male African American students who received out of school short term suspensions during the 2014-15 school year.
  - 27.08%
- 2. The percentage of female African-American students who received out of school short term suspensions during the 2014-15 school year.
  - 14.49%
- 3. The percentage of male White students who received out of school short term suspensions during the 2014-15 school year.
  - 8.55%
- 4. The percentage of female White students who received out of school short term suspensions during the 2014-15 school year.
  - 4.04%
- 5. The percentage of male African American students with disabilities who received out of school short term suspensions during the 2014-15 school year.

• 30.67%

Sincerely,

Melissa Newton

Executive Director of Accountability & School Improvement